

### Financial Status

While we had more revenue than expected that helped to offset our monthly expenses, the required transfer of the 4<sup>th</sup> Quarter Open Space E.I.T. of \$95,543.00 and the required March payment of \$47,951.75 to Waste Management accounts for more than 50% of our total expenses. State Workers Insurance fund is another big ticket item this month. They conduct internal audits and then adjust their charges accordingly. Their total cost of \$19,715.00 for January includes both fire companies, the office, and the road crew. The next largest is our Health and Welfare Costs to the Teamsters of \$9,184.00.

### HOMES PROGRAM

The construction phase of the CDBG Homes program has been completed. Two homes require re-inspection for lead-based paint. We are in receipt of several invoices to be processed by the Administrator, Victor Rodite. Mr. Rodite did not attend the December COG meeting and did not attend the December Home Program Committee meeting. I am hopeful he will attend tonight's meeting.

Mr. Rodite committed an administrative error when he failed to register a property owner with DCED. Having believed he did register the property owner, he then guided the property owner through the program, through bidding, and through construction. Mr. Rodite then prepared an invoice for DCED to approve. It was denied.

Upon learning of the oversight, I proposed using local funding through the account established with \$20,000 from each municipality and currently in a separate COG account. The COG Board approved the payment to the contractor and the inspectors, but not for Mr. Rodite. The amount owed is \$ 24,645.00. The property is located in Bangor Borough.

### Liquid Fuel Funds – Road Coverage Review- Additional Roads

Earlier this year we reviewed the road map that our liquid fuels are based upon. We discovered that a few roads in Saddle Creek Subdivision were not shown on the map. We provided that information to our PADOT representative. We have been notified by PADOT that those roads have been added to the our 98.9 mile official maps current distance, representing over ¾ of a mile and adding an additional 3/4 of a mile and a few thousand more dollars into the township coffers next year

### MONROE COUNTY LSA GRANT

I was advised by telephone that our grant application will not be approved but they encouraged us to begin early work on next year's application. I would like to begin work in January/February on next year's grant application.

### The 2013- 2016 GROWING GREENER GRANT HAS BEEN CLOSED OUT

Last month I authorized Len Policelli to complete the final paperwork to close out a Growing Greener grant for our Community Park. He has completed the work and submitted it for review and final approval. The close out was approved and we received our final check in the amount of \$740.00.

COMMITTEES

The Park Committee did not have a Quorum in December and the meeting was cancelled.

The EAC did not have a Quorum in December

The Recreation Department has scheduled their next meeting for January.

The Open Space Advisory Board will meet on December 20<sup>th</sup> at 2 pm

Financial Report

General Fund Balance: In our three General Fund Related Bank Accounts our current balance as of December 7, 2016 is \$1,369,729.75. This does not include our payroll checking account (\$19,804.41), North Bangor Fire Company account (\$53,348.37), Mount Bethel Fire Company account (\$8458.37).

Our current General Fund bills are \$ 122,243.08. Our balance after paying bills will be \$1,247,486.67.

In 2016 we did not use any funds from our Capital Reserve Account (\$244,398.31).

In 2016 we did not use any funds from our Operating Reserve Acct (\$ 93,030.91)

The three funds (General, Operating Reserve, Capital Reserve) have a combined balance of \$1,584,915.89 after paying bills.

EMPLOYEE STATUS CHANGES FOR DECEMBER

Andrew Dunne will not be plowing as a part-time employee this winter.

SHADY LANE GUIDERAIL REPLACEMENT REIMBURSEMENT

Our insurance company was able to obtain our deductible from the auto insurance company for the woman who damaged our guide rail when she lost control of her car and ended up in Allegheny Creek. Last week we received a check in the amount of \$1000.00.

Building Maintenance/Improvements – Sand Pit Road

This past month we moved the cleaning supplies into the safe and the minute books into the former cleaning closet. The minute books are now located in a closet with a locking door. We painted the garage and made a few other minor improvements, including a counter top for the coffee. There are more improvements planned, including a new garage door and a ceiling.

We have installed an alarm system which is ready to go operational once everyone who has access has received their code and training on how to use the system.

We are replacing the combination lock doors and front entrance key lock door with a passkey system. The new system is equipped with an off switch so that doors will be open during normal business hours.

We have cleaned up the old police garage and are ready to accommodate second vehicle, if the State Police program is approved. We would like the Board to consider converting one bay into a file room and to build a vestibule and separate zoning office with the former entrance to the police station to

become an entrance for zoning/building codes. The remaining two thirds of the room would be used for the Supervisors as before and as a break room/conference room for staff.

Building Maintenance/Improvements – Eastern Property

We have turned on power to the office building and are in the process of securing the building for storage purposes, evaluating the heat situation there, cleaning up the interior mess from the damage caused before the new roof was installed. We are planning to repair/reconstruct the interior corner of the Southeast room where raccoons have entered the building.

Respectfully Submitted,

Rick Fisher  
Manager  
Upper Mount Bethel Township