

**Upper Mount Bethel Township
387 Ye Olde Highway
Mount Bethel, PA 18343**

Township Phone: (570)-897-6127

Township Fax: (570)-897-0108

**Safety Committee Meeting Minutes
Wednesday, January 24, 2018**

Call to Order: The meeting was called to order by Diann Eden at 2:37 p.m.

Roll Call: In attendance were committee members Diann Eden, Melissa Mastrogiovanni, and Joann Dentith-Office representatives; Dave Constable, Employer Representative; Kevin Williams Road Dept. representative. Manager Fisher joined the group at 2:45 p.m. Virgil Kasebier absent.

2018 Re-organization: Diann called for a motion to appoint Melissa as the Safety Committee Chairperson. **Motion by Diann; seconded by Kevin. Vote: 4-0 Melissa abstained.** Diann called for a motion to appoint Joann as the Safety Committee secretary. **Motion by Melissa; seconded by Diann. Vote: 4-0 Joann abstained.**

Approve Meeting Agenda: Diann called for a motion to approve today's meeting agenda. **Motion by Kevin; seconded by Joann. Vote: 5-0**

Approval of Meeting Minutes: Diann called for a motion to approve the meeting minutes of December 27, 2017. **Motion by Melissa; seconded by Dave. Vote: 4-0** Joann abstained; Rick wasn't at the meeting at this point.

Accidents/Near Misses: One road crew employee slipped and pulled his right shoulder while hosing out a salt spreader. He is currently out on workmen's compensation.

Old Business:

Pungent liquid in the anti-freeze tank – Rick and Dave said the liquid is still there. Rick said Hazleton Environmental estimated the cost to be between \$ 400-\$450 to remove the liquid from the tank. It might be a hazmat issue as well.

Water testing at township building – Rick will call Prosser Labs, as Micro Lab (formerly Benchmark Analytics) told him there was no record regarding township testing at their facility.

Silo at park – The silo was demolished by Paul Giourx, Inc. for \$ 8500.00.

Annual Fire Extinguisher Training – Dave Bellis will train the group after today's meeting.

Building and/or township park security status – Rick said service wires/cable have to be run from the park barn to the calf barn.

Generator status – Rick said he received an estimate from Swan for a 22kw (basic) generator. Back in 2016, Hoffman had given the township a quote on a 48kw unit. A smaller unit will do basics: heat, lights, etc.

Paint cabinet (storage) status – Dave said he's working on this.

New Business:

First Aid kits – Dave said the first aid kits are in all trucks; need 4 more tourniquets.

Current Safety Events (local, national, worldwide) – No discussion

Comments/Feedback – Rick said lighted exits signs still need to be addressed; however, all emergency lights are working. Rick added he would like to stop people from parking so close to the township building. Stanchions of some sort are needed.

At this point, the Safety Committee, Road Department employees, and one township supervisor went outside for fire extinguisher training. There were eight attendees.

Next Meeting Date: Wednesday, February 28, 2018 at 1:00 p.m. (Diann is leaving at 1:45 p.m.)

Adjournment –At 3:14 p.m., Diann called for a motion to adjourn today’s meeting. **Motion by Joann; seconded by Dave. Vote: 6-0**

Respectfully submitted,
Diann Eden, Secretary