

UPPER MOUNT BETHEL TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES
MONDAY, OCTOBER 8, 2018 @ 7:00 PM

AGENDA – PART I

1. Call to Order-Chairman Bermingham Jr. called the meeting to order @ 7:03 pm. The Pledge of Allegiance was recited. Present in addition to Chairman Bermingham Jr. were Supervisor Due, Supervisor Teel, Supervisor DeFranco, Supervisor Pinter, Township Manager Rick Fisher, Township Solicitor Ron Karasek and Township Engineer Justin Coyle.
2. Approve the Agenda-Manager Fisher stated he would like to amend the agenda. Part VII (Action Agenda), remove item 5 (2018 Budget Transfers) and item 7 (North Bangor Fire Co. reimbursement for Fireman's Relief Invoices). Manager Fisher stated these will be discussed in the Manager's report. **MOTION** by Chairman Bermingham Jr., seconded by Supervisor Pinter to approve the amended agenda. Vote: 5-0.
3. Public Comment- 5 minutes
James Merklinger stated he attended last month's meeting asking the Township for help regarding public safety issues at the intersection of Creek Rd. (a state road) and Union St. (a private lane). James stated that it has not been fixed. Manager Fisher stated he called PennDOT and also spoke with the contractor who worked on Union St. PennDOT has not returned his call yet. Manager Fisher stated that Creek Rd. is not a township road and we have no authority to maintain it. Solicitor Karasek made a suggestion to have Township Engineer Coyle take a look at the drainage to determine any if there is any storm water issue. **MOTION** by Chairman Bermingham Jr., seconded by Supervisor Due to have Engineer Coyle evaluate if there is a storm water issue. Vote: 5-0.

AGENDA – PART II (Public Announcements)

1. Halloween Party-Saturday, October 27th.-Chairman Bermingham Jr. announced the Halloween Party will be held at the Mt. Bethel Fire Hall from 1:00-3:00 pm.
2. Trick-or-Treat-Saturday, October 27th –Chairman Bermingham Jr. announced that Trick-or-Treat will immediately follow the Halloween Party from 3:00-6:00 pm.
3. Music Festival-Sunday, October 14th – Chairman Bermingham Jr. announced that this is the first Music Festival in Mt. Bethel. The Festival is being held at Chelsea Sun from 1:00-9:00 pm. Tickets can be purchased at the Township Building or on line.
4. Harvest Festival- Saturday, October 20th – Chairman Bermingham Jr. announced the Harvest Festival is being held at the Potomac Street Park from 1:00-5:00 pm.

AGENDA – PART III (Approve Minutes)

1. Regular Monthly Meeting Minutes-Monday September 10, 2018. **MOTION** by Supervisor DeFranco, seconded by Supervisor Pinter to approve the Regular Monthly Meeting Minutes. Vote: 5-0.

2. Special Monthly Meeting Minutes-Monday, September 24, 2018. **MOTION** by Supervisor Teel, seconded by Supervisor Due to approve the Special Monthly Meeting Minutes. Vote: 5-0.

AGENDA – PART IV (Presentations) None

AGENDA – PART V (Subdivision and Land Development Plans)

1. PA American Water Company Subdivision-Conditional Use Application- Set Hearing Date and Time. **MOTION** by Chairman Bermingham Jr., seconded by Supervisor Teel to set the Conditional Use hearing date for our November 12th Board of Supervisors Regular Meeting at 7:00 pm. Vote: 5-0.
2. Jon Raso-Minor Subdivision-Solicitor Karasek stated that there is a waiver request for SALDO Section 308.2.1-Requires that a Natural Resource Inventory be prepared. Since no development is proposed and there is no environmental impact, this report is not necessary. **MOTION** by Supervisor DeFranco, seconded by Supervisor Teel to approve waiver. Vote: 5-0. Scott Policelli, PLS, SEO, signed the Official Action on Waiver Request.
3. Philip Jones-Minor Subdivision- No action. **MOTION** by Supervisor Teel, seconded by Supervisor Due to table the plan. Vote: 5-0.

AGENDA – PART VI (Reports)

1. Financial Reports-Bill List-Township Manager Fisher read the Bill List. **MOTION** by Supervisor Due, seconded by Supervisor Pinter to approve to pay the bills in the amount of \$277,396.99. Vote: 5-0.
2. Monthly Reports (attached)
 - a. Engineer Report-Township Engineer Coyle gave a brief overview of his monthly report. Engineer Coyle stated he will presenting a draft plan on the Act 537 Plan to the Planning Commission on October 17th. Engineer Coyle gave an update on the Route 512/611 Traffic Signal. He stated the survey work has been completed. There was a discussion on costs and budgeting of the project. Engineer Coyle stated the plan is for the design and permitting phase in 2019, with an approximate cost of \$40,000.00 and the construction phase in 2020, with an approximate cost of \$175,000.00. **MOTION** by Supervisor Teel, seconded by Supervisor DeFranco to move forward with the project as long as it is in the budget for the next five (5) years, based on Engineer Coyle's recommendation. Vote: 5-0.
 - b. Solicitor's Report-Solicitor Karasek gave a brief overview of his monthly report.
 - c. Manager's Report-Township Manager Fisher gave a brief overview of his monthly report, which included a brief look at the Township's Financial Condition. Manager Fisher also discussed the North Bangor Fire Co. reimbursement for Fireman's Relief Invoices.

AGENDA – PART VII (Action Agenda)

1. East Bangor Police Contracted Services/DCED Study Update-Chairman Bermingham Jr. gave a brief update regarding the East Bangor Police. There was a discussion regarding what will be the scope of work if we decide to move forward with a contract with East Bangor. Solicitor Karasek stated that we need to offer any previous police officer a position. Solicitor Karasek also stated that we need to check with East Bangor Police first to see if they would even entertain hiring any of our previous officers. **MOTION** by Supervisor DeFranco, seconded by Chairman Bermingham Jr. for Township Manager Fisher and Chairman Bermingham Jr. to meet with Ron Stern to do a MAP (Municipal Assistance Program) study before moving forward. Vote: 5-0. Public comments from Joe Torre, James Merklinger, Ron Angle, Chief Finan, Stavros Barbounis, Charlie Cole, all speaking on their concerns of bringing back a police force.
2. Suburban Ambulance Proposal Update-Chairman Bermingham Jr. stated that the contract has not been reviewed yet.
3. Refuse Reductions, Application Refunds, Exonerations-None
4. Minsi Lake-Letter of Support-Manager Fisher discussed a Support Letter for the Minsi Lake Recreational Rehabilitation Project. **MOTION** by Supervisor Due, seconded by Supervisor Bermingham Jr. to approve and send the Letter of Support as long as there is no financial obligations. Vote: 5-0.
- ~~5. 2018 Budget Transfers~~
6. Fireman's Relief Fund Total \$43,294.89-**MOTION** by Supervisor Due, seconded by Supervisor Teel to split the funds between Mt. Bethel Fire Co. (\$21,647.44) and North Bangor Fire Co. (\$21,647.45). Vote: 5-0.
- ~~7. North Bangor Fire Co. Reimbursement for Fireman's Relief Invoices~~
8. Township Backhoe-Supervisor DeFranco stated that we are awaiting an estimate to come back for the repair on the transmission.
9. Animal Control Officer/4th Quarter (Municipal Cost Share)-Supervisor Due gave a brief summary of the new Animal Control Officer, Christine Cahill, from Slatebelt COG. There was a discussion about the Township looking at options, possibly contracting Christine Cahill's services. Chairman Bermingham Jr. asked for Christine Cahill to be on the October 22nd meeting so that we can meet her and discuss options.
10. Bangor School/5Pts Permit Fee-Manager Fisher provided the Board of Supervisors with a permit study, showing a comparison of Zoning Cost per Permit for 2017/2018. Manager Fisher indicated that a two year average cost permit is \$1,049. **MOTION** by Supervisor Pinter, seconded by Supervisor DeFranco to bill Bangor School/5Pts Permit fee of \$1,050.00 and to show them what the actual cost would be. Vote: 5-0.

AGENDA – PART VIII (Old Business)-None

AGENDA – PART IX (New Business)-None

AGENDA – PART X (Public Comment)

Charlie Kull-Park Projects-how many do we expect to have completed by the end of the year? Supervisor Teel responded that he spoke with Larry Hallett and with all the rain we've been having we probably won't see that basketball court until next spring. Manager Fisher responded that we still have not received the paperwork on the pavilion project, but once we receive it, he'll have a better idea on the timeframe. Manager Fisher also discussed the process of getting electricity at the park.

Jeff Manzi asked the Board if they would extend LERTA down Rt.512.Chairman Bermingham Jr. stated we will add it for discussion to the next work session meeting.

Ron Angle asked if there are any plans for the barn at the park. Manager Fisher stated no because the barn is not safe and at this time there are no plans to do anything with it. Ron also stated that the #1 priority of the township are our roads and some of the roads are in need of major repairs.

AGENDA – PART XI (Executive Session) **MOTION** by Supervisor Teel, seconded by Supervisor Due to adjourn to Executive Session at 8:55pm. Vote: 5-0. Meeting reconvened at 9:32 pm.

1. Legal-Portland Properties, LLC-**MOTION** by Chairman Bermingham Jr., seconded by Supervisor Pinter for Solicitor Karasek to reach out to Blake Marles, attorney for Portland Properties LLC, in terms with a possible settlement. Vote: 5-0.
2. Personnel- Road Crew (Wade Hilbert)-**MOTION** by Chairman Bermingham Jr., seconded by Supervisor DeFranco that while Wade Hilbert is on probationary status to bump him up to CDL and finish out his probationary period as a CDL. Vote: 5-0.

AGENDA – PART XII (Adjournment)-**MOTION** by Supervisor Teel, seconded by Supervisor Due to adjourn the Regular Board of Supervisors Meeting at 9:34. Vote: 5-0.

Respectfully Submitted by Cindy Beck-Recording Secretary