

UPPER MOUNT BETHEL TOWNSHIP
BOARD OF SUPERVISORS
SPECIAL MEETING MINUTES
FRIDAY, DECEMBER 28, 2018 @ 3:30 PM

AGENDA - PART I

1. Call to Order-Chairman Bermingham Jr. called the meeting to order at 3:30 pm.
2. The Pledge of Allegiance was recited.
3. Roll Call-Present in addition to Chairman Bermingham Jr. were, Supervisor Due, Supervisor Teel, Supervisor DeFranco, Supervisor Pinter, Township Manager Rick Fisher, and Township Solicitor Ron Karasek.
4. Approve the Agenda-Manager Fisher requested to amend the agenda, adding Security to be discussed in Executive Session (Part XI). **MOTION** by Supervisor Due, seconded by Supervisor Teel to approve the amended agenda. Vote: 5-0.
5. Public Comment-None

AGENDA - PART II (Public Announcements)-Chairman Bermingham Jr. thanked the Mt. Bethel Fire House for allowing us to use the hall for movie night, which was a good turnout and everyone had a good time.

AGENDA - PART III (Approve the Minutes)

1. Regular Monthly Meeting Minutes-December 10, 2018-**MOTION** by Supervisor Pinter, seconded by Supervisor Due approve the Regular Monthly Meeting Minutes from December 10, 2018. Vote: 5-0.

AGENDA - PART IV (Presentations)-None

AGENDA - PART V (Subdivision and Land Development Plans)-None

AGENDA - PART VI (Reports)

1. Financial Reports-Bill List-Manager Fisher read the bill list. Manager Fisher discussed the Outstanding Township Invoices. Manager Fisher stated the Rabbat Minor SD is over 30 days past due, with a balance due of \$798.97. **MOTION** by Supervisor DeFranco, seconded by Supervisor Due, to move forward with collection through the magistrate. Vote: 5-0.

Manager Fisher stated the PA Fish & Game Commission has an outstanding balance of \$3,622.92. Supervisor Pinter suggested to send a reminder and a statement. Manager Fisher also stated that the Cartwright Cobra has a past due balance of \$3,244.38. **MOTION** by Supervisor DeFranco, seconded by Supervisor Teel, to move forward with collection. Vote: 5-0.

MOTION by Supervisor Pinter, seconded by Supervisor Due, to pay the bills in the amount of \$41,847.92. Vote: 5-0.

2. Monthly Reports

a. Engineer's Report-None

b. Solicitor's Report-None

c. Manager's Report-Manager Fisher stated he met with our Insurance Agent from Brown & Brown to discuss premium comparison and summary options from Tokio Marine and McKee. There was a discussion amongst the Supervisors and Solicitor Karasek on the coverage and deductibles. **MOTION** by Supervisor DeFranco, seconded by Supervisor Due, to move forward with the McKee Option. Vote: 5-0.

Manager Fisher stated that a third and final price for the purchase of the Brine System is \$18,969, which the Board has already approved.

Manager Fisher discussed the proposal of the purchase of seven (7) AED machines. Manager Fisher stated that there is no reason to replace the Township's AED machine. **MOTION** by Chairman Bermingham Jr., seconded by Supervisor Teel to purchase the first three (3) AED machines. Vote: 5-0.

Manager Fisher stated a letter was sent to Jesse Poliskiewicz in regards to the maintenance agreement for the year which was not signed nor was the fee paid. He has not received a response.

Manager Fisher stated a letter was sent to Kelly Taylor in regards to her LERTA application, which cannot be back dated prior to approval.

Manager Fisher stated the license application for the fire truck was returned and that we now need to provide a copy of the Township Charter to the State. Solicitor Karasek stated that a copy of the Charter may be located in the County Archives.

Manager Fisher also wanted to remind the Board of Supervisors of the Social Media Draft that he would like for them to review so that he can get it approved within the next couple of months.

d. Supervisor's Report-Supervisor DeFranco reported that the road crew completed the Slateford Rd. project. Manager Fisher stated that Mr. Zalewski, a resident on Slateford Rd., believes that when they were cutting the concrete in the road, it shook the house and caused the cistern to leak

sewage into the basement. Manger Fisher stated he denied that this could happen and did not accept his complaint.

AGENDA - PART VII (Action Agenda)

1. 2019 Grant Decisions-Manager Fisher stated that Township Engineer Coyle recommended we apply for the Green Light Go grant.
MOTION by Supervisor Due, seconded by Supervisor Teel to approve Manager Fisher to apply for the grant. Vote: 5-0.
Manager Fisher stated that there are other grants that will be coming available soon. Manager Fisher wanted to remind the Board of the grant funds from the County in the amount of \$32,000 that needs to be used for Capital Improvements by May, 2019. Manager Fisher stated he will provide a prioritized list of appropriate uses for the Board to review. Chairman Bermingham Jr. asked for this to be on the January 14th, 2019 agenda.
2. Tax Levy Resolution No. 2018-13-Chairman Bermingham Jr. read the Resolution.
MOTION by Supervisor Pinter, seconded by Supervisor Due, to pass the Tax Levy Resolution No. 2018-13. Vote: 5-0.
3. PA Municipal Tax Claim and Tax Lien Law Resolution/Creditech-Solicitor Karasek discussed the options of adopting this a Resolution or an Ordinance. Manager Fisher stated he will provide a recommendation to be presented at the January 14th, 2019 meeting.
4. Emergency Call System-Chairman Bermingham Jr. gave a brief update of the Emergency Call System that would be beneficial to the Township Residents. There was a discussion amongst the Board on the program. **MOTION** by Supervisor Teel, seconded by Supervisor Due that the budget be set not to exceed \$3000 for the Emergency Call System. Vote: 5-0.

AGENDA - PART VIII (Old Business)-None

AGENDA - PART IX (New Business)-None

AGENDA - PART X (Executive Session)-Chairman Bermingham Jr. asked for a recess at 4:35 pm and will adjourn to Executive Session. The meeting reconvened at 5:04 pm. Discussed in Executive Session were Security Issues and Litigation Issues. **MOTION** by Supervisor Teel, seconded by Supervisor Due, to proceed with the Security Issues that were discussed. Vote: 5-0. **MOTION** by Supervisor DeFranco, seconded by Supervisor Teel, to settle the Kasebier case. Vote: 5-0.

AGENDA - PART XI (Adjournment)-**MOTION** by Supervisor Teel, seconded by Supervisor Pinter, to adjourn the Special Meeting at 5:05 pm. Vote: 5-0.

Respectfully Submitted by Cindy Beck-Recording Secretary