

UPPER MOUNT BETHEL TOWNSHIP
BOARD OF SUPERVISORS BUDGET MEETING MINUTES
MONDAY, NOVEMBER 25, 2019 @ 5:00 PM

PART I

1. Call to Order-Chairman Bermingham Jr. called the meeting to order at 5:00 pm.
2. The Pledge of Allegiance was recited.
3. Roll Call-Present in addition to Chairman Bermingham Jr. were Supervisor Due, Supervisor Teel, Supervisor Pinter, Township Manager Ed Nelson and Solicitor Ron Karasek. Supervisor DeFranco arrived at 5:10 pm.
4. Approve the Agenda-**MOTION** by Supervisor Due, seconded by Supervisor Teel, to approve the agenda. Vote: 5-0.
5. Public Comment-None

PART II

General Fund Discussion-Chairman Bermingham Jr. stated three (3) versions of the Budget were prepared by the previous manager prior to him leaving. Manager Nelson stated that they will be looking at Version C. Supervisor Pinter discussed a depreciation schedule (on the vehicles and buildings) and stated that it needs to be part of the budget. Manager Nelson stated that if we start a depreciation schedule, he suggested that it be done by Ordinance, so it establishes the ground rules on how the budget will be prepared. Chairman Bermingham Jr. asked for the Budget Ordinance be on an agenda for further discussion. Supervisor Pinter would like for Diann to run a report, actuals vs budget and email to the Board for review. Line items were discussed and where we can adjust. Manager Nelson stated the areas in the budget to be addressed: 1) establish a depreciation schedule 2) manager salary 3) run actual vs budget report for the Supervisors to review 4) get the traffic light figures into the budget 5) meet with Lin to evaluate the values of the equipment 6) get a list of the bridges that need repairs.

Recreation Fund Discussion-No discussion at this time.

PART III

Public Comment-None

PART IV

Adjournment-**MOTION** by Supervisor Teel, seconded by Supervisor Due, to adjourn the meeting at 6:37 pm. Vote: 5-0.

Respectfully Submitted by Cindy Beck-Recording Secretary