

UPPER MOUNT BETHEL TOWNSHIP  
BOARD OF SUPERVISORS MEETING MINUTES  
MONDAY, AUGUST 12, 2019 @ 7:00 PM

AGENDA - PART I

1. Call to Order-Chairman Bermingham Jr. called the meeting to order at 7:00 pm.
2. The Pledge of Allegiance was recited.
3. Roll Call-Present in addition to Chairman Bermingham Jr. were Supervisor Due, Supervisor Teel, Supervisor DeFranco, Supervisor Pinter, Township Manager Rick Fisher, Township Engineer Justin Coyle, and Township Solicitor Ron Karasek.
4. Approve the Agenda-Chairman Bermingham Jr. amended the agenda, adding the Fireworks Ordinance to Part VII, #1. **MOTION** by Supervisor Due, seconded by Supervisor Teel, to approve the amended agenda. Vote: 5-0.
5. Public Comment-3 min. - Charles Kull commented on the storm drain at the intersection of Rt. 611 and Stone Church. Manager Fisher stated the road crew is still working on it. Richard Wilford-Hunt asked what the status of the Rich Roberts report was and when will it be available to the public. Supervisor Pinter stated that once the Board reviews the report and submits any questions or comments back to the EDC, then it will be available. Richard asked if the sewer liaison committee has met yet. Manager Fisher stated a meeting is set for August 15<sup>th</sup>. Judith Henckel commented that no information/updates has been provided from the Slate Belt Comprehensive meetings. Judith commented on the deck and trail at the park. Judith stated she would like to see the deck remain where it is. Chairman Bermingham Jr. stated the Board has not received any information from the Park Committee for any plans for the deck to be moved, but if and when they do, it will be shared with the public.

AGENDA - PART II (Public Announcements)-None

AGENDA - PART III (Executive Session)-Recessed to Executive Session at 7:10pm. The meeting reconvened at 8:05 pm.

1. Legal-Chairman Bermingham Jr. stated there was a discussion on legal matters and no action will be taken this evening.
2. Personnel-Chairman Bermingham Jr. stated there was a discussion on personnel matters. **MOTION** by Supervisor DeFranco, seconded by Supervisor Pinter, to advertise for the manager's position. Vote: 5-0. Chairman Bermingham Jr. stated that Manager Fisher officially notified the Board of his resignation, but at this time, his

last day has not been determined. **MOTION** by Supervisor Due, seconded by Supervisor DeFranco to hire Steven Rufino as the Township Zoning Officer, salary at \$40,000 a year, non-union. Vote: 5-0. **MOTION** by Supervisor DeFranco, seconded by Supervisor Pinter, to hire Troy Bartron Sr. for CDL Road Crew, as per union contract. Vote: 5-0. No comments.

#### AGENDA – PART IV (Approve the Minutes)

1. Meeting Minutes-July 10, 2019-**MOTION** by Supervisor Due, seconded by Supervisor Teel, to approve the July 10, 2019 meeting minutes. Vote: 5-0.
2. Meeting Minutes-July 22, 2019-**MOTION** by Supervisor Teel, seconded by Supervisor Pinter, to approve the July 22, 2019 meeting minutes. Vote: 5-0.

#### AGENDA – PART V (Presentations)-None

#### AGENDA – PART VI (Reports)

1. Financial Report-Bill List-Manager Fisher read the bill list. **MOTION** by Supervisor Pinter, seconded by Supervisor Due, to pay the bills in the amount of \$198,992.87. Vote: 5-0. No comments.
2. Monthly Reports
  - a. Manager’s Report-In his report, Manager Fisher discussed Roseto Agility, which they are proposing to share 1-2 workers with the Township, in return, the Township would pave a section of their roads. Solicitor Karasek stated that there should be an Inter-Municipal Agreement entered into by Roseto Borough and Upper Mount Bethel Township. Manager Fisher discussed the Harvest Banner, which is not part of the budget. Chairman Bermingham Jr. stated it might be good idea to look into electronic banners. **MOTION** by Chairman Bermingham Jr., seconded by Supervisor Due, to approve the banner, not to exceed \$600 and also for Manager Fisher to look into electronic signs to be used in the future. Vote: 4-1. Manager Fisher stated the Sewer Negotiating Committee is meeting with Portland’s committee on Thursday, August 15<sup>th</sup>.
  - b. Solicitor’s Report-Solicitor Karasek discussed his report, which included meetings attended, zoning and other land use matters, outstanding litigation, and misc. matters.
  - c. Engineer’s Report-Engineer Coyle discussed his report, which included the paving project, site improvements at the Community Park, Rt. 611 signage, and the reviewing of grading and sketch plans. Engineer Coyle stated the permit application will be submitted to PennDOT for the traffic light at the

- intersection of Rt.611 and Rt. 512. Engineer Coyle stated the PennBids for the Community Park Improvements are due August 23<sup>rd</sup> and would like to make his recommendations at the August 26<sup>th</sup> meeting. Engineer Coyle discussed the Iorio Subdivision Stormwater Improvements Status, which appeared no stormwater improvements have been installed to date. Manager Fisher stated that according to the agreement, they are in violation of the agreement. Engineer Coyle and Solicitor Karasek will jointly draft a letter to Laura Iorio. Engineer Coyle stated, as part of his community service, he would like to stain the T-111 section of the pavilion as part of his community service. Carroll Engineering will be supplying the stain.
- d. Supervisor's Report-Supervisor Pinter stated the Rich Roberts Report is available for the Board to review and if the Board has any questions or comments, they should reach out to either Scott Cole or himself. Supervisor Due stated the Lake Minsi project is moving along very well. He attended the EAC meeting and discussed at the meeting was VIP (Valley Industrial Properties), which concerns residents having possible contaminated well water. Supervisor Teel discussed a meeting he had with Mayor Starrs of Knowlton Township and Chairman Bermingham Jr. in regards to the NJ Rock Wall project on Rt. 80 in the Delaware Water Gap and the effects that could potentially impact Upper Mount Bethel Township. Supervisor DeFranco stated the EAC is aware of the well water issues. Supervisor DeFranco stated the road crew has been busy working on various Township projects and also gave a brief update on the park projects. Chairman Bermingham Jr. stated the Mayor Starrs provided him with another ambulance company, which he will keep the Board up to date on his communication with them. Chairman Bermingham Jr. stated he is working on the next clean-up Upper Mt. Bethel Township date. Chairman Bermingham Jr. stated he would like to see the Township support the Slate Belt Museum. Supervisor DeFranco stated that the Post Foundation is interested in doing something at the Community Park. Supervisor DeFranco would like to get permission from the board to put the paving machine, excavator, and any other pieces of equipment that are no longer being used, on municibid. Chairman Bermingham Jr. suggested to compile a list to be discussed.

#### AGENDA - PART VII (Action Agenda-Matters to be voted on)

1. Fireworks Ordinance-**MOTION** by Supervisor Teel, seconded by Chairman Bermingham Jr., to approve the Fireworks Ordinance. Vote: 5-0.

2. Refuse Reductions, Application Refunds, Exonerations-**MOTION** by Supervisor Due, seconded by Supervisor Pinter, to approve the Refuse Reductions, Application Refunds, Exonerations. Vote: 5-0.
3. 4<sup>th</sup> of July Cost Analysis-Approve Donations/Stavros Barbounis-Manager Fisher gave a brief summary of the 4<sup>th</sup> of July Cost Analysis that Stavros created. Tabled to August 26<sup>th</sup>, 2019.
4. Barbounis Contract-Tabled to August 26, 2019.
5. COG Agreement-Solicitor Karasek stated he has reviewed the revised COG Agreement and asked that the Board members review it as well. Tabled to August 26<sup>th</sup>, 2019.
6. Police Survey-Chairman Bermingham Jr. discussed the revised police survey, as per Supervisor DeFranco and Supervisor Pinter's suggestions. **MOTION** by Chairman Bermingham Jr., to move forward in sending out the survey to our Township residents. Chairman Bermingham Jr. amended his motion. **MOTION** by Chairman Bermingham Jr. to send out the survey to our Township residents and have the surveys returned back to the Township Office, seconded by Supervisor DeFranco. Vote: 5-0.
7. Zoning Officer Position-previously discussed.
8. CDL Position-previously discussed.
9. Appoint Slate Belt Regional Representative-Manager Fisher stated that his position will need to be replaced. Manager Fisher stated possibly a Representative from the school district. Manager Fisher will do some research and bring back his recommendations to the August 26<sup>th</sup> meeting.
10. VIP Associates NPDES and Joint Permit Application-Manager Fisher discussed the certified mail received from Base Engineering in regards to the NPDES and DEP joint permit application for property reclamation for future potential development by Valley Industrial Properties. Manager Fisher stated that 9.53 acres are within Upper Mount Bethel Township and verification of that should be completed by our Zoning Officer and Township Engineer. **MOTION** by Supervisor DeFranco, seconded by Chairman Bermingham Jr., for Engineer Coyle and Solicitor Karasek to jointly draft a letter to Base Engineering. Vote: 5-0.

#### AGENDA - PART VIII (Old Business)

1. Borough of Delaware Water Gap/Proposed Official Map and Adoption Ordinance-Solicitor Karasek stated that it is required by law to officially notify adjoining municipalities. No action.

#### AGENDA - PART IV (New Business)-None

AGENDA - PART V (Public Comment-3 min)-None

AGENDA - VI (Adjournment)-MOTION by Supervisor Teel, seconded by Supervisor Pinter, to adjournment the meeting at 9:17 pm. Vote: 5-0.

Respectfully Submitted by Cindy Beck-Recording Secretary