## UPPER MOUNT BETHEL TOWNSHIP BOARD OF SUPERVISORS WORK SESSION MEETING MINUTES MONDAY, SEPTEMBER 23, 2019 @ 7:00 PM

## PART I

Call to Order- Vice Chairman DeFranco called the meeting to order at 7:00 pm.

The Pledge of Allegiance was recited.

Roll Call-Present in addition to Vice Chairman DeFranco, were Supervisor Due, Supervisor Teel and Township Solicitor Karasek. Absent were Chairman Bermingham Jr. and Supervisor Pinter.

Approve the Agenda-Vice Chairman DeFranco amended the agenda, adding the Conditional Use Hearing motion to PART I (A). **MOTION** by Supervisor Due, to approve the amended agenda, seconded by Supervisor Teel. Vote: 3-0.

**PART I (A)** Conditional Use Hearing Motion-**MOTION** by Supervisor Due, to grant conditional approval, with conditions 1) bring both apartments up to 2015 International Maintenance Property Codes, 2) occupancy: both apartments - 2 adults and short term for baby and 3) the first floor apartment should meet ADA requirements, seconded by Supervisor Teel. Vote: 3-0. Public Comment-Loren Rabbat asked if any of the Supervisors were interested in the renovation project and if so, are they permitted to do the renovations and/or would that be a conflict of interest. Supervisor Due and Vice Chairman DeFranco both stated they are not interested if offered the renovation project.

Vice Chairman DeFranco stated the remainder of the meeting is a non-voting meeting.

## **PART II** (Public Comment-3 min.)

Andy Mahan commented on his Right-to-Know Request that he put in about a month ago. His Right to Know Request (RTK) indicated a request of the names of the individuals that put in complaints in regards to the work he is doing on his driveway. His RTK was denied. Solicitor Karasek stated he will look into this and will respond with his findings. Mr. Mahan also discussed the emergency permit that was issued to him by the Department of Environmental Protection (DEP). Vice Chairman DeFranco read a letter addressed to Mr. Mahan from Township Engineer Coyle stating that the construction activity on Kovar Lane was to Cease and Desist. There was a discussion regarding the DEP Permit Conditions listed on the permit. Solicitor Karasek stated that it would be beneficial to Mr. Mahan to have the Zoning Officer prepare a list of permits

that the Township requires. Vice Chairman DeFranco stated that since the work has already been completed (without the required permits), an As Built inspection may have to be done.

Charles Cole asked if Solicitor Karasek has looked into whether Mr. Pector owes the Township any money. Solicitor Karasek stated that he has not researched that at this time. Charles commented on the speed signs and radar signs in Stone Church and when will they be installed?

Richard Wilford-Hunt would like the Township's website to be updated with all the Committee Meeting Minutes.

Loren Rabbat asked if and when the next Act 537 Plan meeting will be. Vice Chairman DeFranco stated that a date has not been set yet and once a date is set, it will be held at the Mt. Bethel Fire House.

Charles Cole stated he believes that once the comments are submitted to the DEP, they are available to the public. Vice Chairman DeFranco stated he is not aware of that.

Richard Wilford-Hunt thanked the Board for sticking to permit guidelines.

Howard Klein is looking for the status of the Rich Roberts report and would like to see it available to the public as soon as possible.

Judy Henckel stated the Rich Roberts report is data only and provides good information to make good decisions.

## **PART III**

125 Morningside-Property Maintenance-There was a discussion regarding 125 Morningside and stated the Zoning Officer should review the 2015 Property Maintenance Code to see if they are in violation. Elizabeth Rimer shared a number of pictures of 125 Morningside to the Board and expressed her concerns about the destruction that the vultures are doing on her property. Solicitor Karasek will do a derogatory Stay of Execution.

<u>LED Message Center</u>-There was a brief discussion on the LED Message Sign. Vice Chairman DeFranco stated that it would be good to have one from judging from the condition of our banners. Vice Chairman DeFranco stated that the Mt. Bethel Fire Hall would be interested in one as well. More discussion to take place at the next meeting.

<u>Hunting Tags on the Preserve</u>-There was a discussion on issuing hunting tags for hunting on the Preserve. Janet Pearson discussed the dates of hunting season and ideas of issuing tags.

<u>Advertise Township Manager</u>-Vice Chairman DeFranco stated there are now seven applicants for the position.

<u>Preserve Deed</u>-Solicitor Karasek stated the Deed is ready for signatures.

PART IV (Public Comment)-None

**PART V** (Executive Session)-Recess to Executive Session at 8:00 pm to discuss personnel matters. The meeting reconvened at 8:15 pm.

1. Personnel-No discussion, no action to be taken.

**PART VI** (Adjournment)-**MOTION** by Supervisor Teel, to adjourn the meeting at 8:15 pm, seconded by Supervisor Due. Vote: 3-0.