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UPPER MOUNT BETHEL TOWNSHIP
BOARD OF SUPERVISORS WORK SESSION MEETING MINUTES
MONDAY, JUNE 28, 2021 – 7:00 PM

I.

Chairman Pinter called the meeting to order at 7:00 pm.

The Pledge of Allegiance was recited.

In attendance were Chairman Pinter, Supervisor Bermingham, Supervisor Teel, Supervisor DeFranco, Township Manager Nelson, Township Engineer Coyle, and Township Solicitor Karasek. Supervisor Due was absent.

Chairman Pinter stated that Executive Session will be added to the agenda to discuss the Road Crew Contract.

Public Comment-None

II.

ANNOUNCEMENTS

Manager Nelson announced that the Township received thank you letters from the following, for the Townships annual donations. Bangor Library, \$8,000, PUMP, \$2,000, and the Slate Belt Museum, \$5,000.

III.

ACTION AGENDA

1. Park/Recreation Appointment-Manager Nelson stated that one letter of interest was received and that was Anthony DeFranco. Stavros, Chairman of the Park/Rec Committee, stated that the open position was posted on the Township website for 90 days and Anthony was the only one who responded with letter of interest. Stavros stated that Anthony served on the park committee in the past and was a big influence in getting the pavilion up. Supervisor Bermingham stated

that he feels that a Supervisor should not be on a committee, that a resident should be. **MOTION** by Supervisor Teel to appoint Anthony DeFranco to the Park/Recreation Committee, seconded by Chairman Pinter. Vote: 3-1. Supervisor Bermingham voting no.

IV.

REPORTS

1. Zoning-Tina Serfass discussed her monthly report, permits issued, one ZHB meeting for a fence and one Special ZHB meeting for VIP. Tina stated that Matt addressed four requests for actions, two he resolved and two he continues to work on.
2. SEO-Manager Nelson discussed Scott's report, permits issued, testing completed and complaints that were addressed.
3. Accounting/Bookkeeper-Manager Nelson discussed Diann's report, continued work on Freedom Systems, ACH processing and reports completed. Chairman Pinter stated that anytime there is an injury, the Board should be made aware.
4. Open Space Advisory Board-Supervisor Bermingham discussed Janet's monthly report, access to account balance, possible property approval for open space, and the delineation quote from Kevin Keat. Solicitor Karasek discussed the Zeigafuse property agreement. Dave Friedman commented on the signs the Boy Scouts are getting for the Preserve. Manager Nelson stated a scout is going for his Eagle project, he is preparing the sign for the Liberty trail. Chairman Pinter asked Solicitor Karasek where we are at with the Park/Rec/Open Space committees. Solicitor Karasek stated he reviewed resolutions/ordinances and has prepared a comprehensive memo for Manager Nelson and Stavros.
5. Economic Development Committee-Supervisor DeFranco stated the EDC did not meet last month, the survey has been updated and posted on the Township's website and available at selected businesses, the local symposium is currently planned for July. Manager Nelson suggested we put a temporary hold on the survey, he is not sure they will get the responses they are looking for.
6. Manager-Manager Nelson reviewed the road crew monthly report/activity, meetings attended, attending to resident concerns, and an update on the IDA meeting. Chairman Pinter asked Manager Nelson to invite Jeff Manzi to the next WS meeting.
7. Engineer-Engineer Coyle discussed his monthly report, Slateford Rd. Bridge Rehab, National Park Dr. Bridge, meetings attended and potential grants for the Township to pursue and plans reviewed for Planning Commission. Manager Nelson stated 2 more speed humps will be installed on Potomac St. and Slateford Rd. and 1 on Johnsonville Rd.

8. Solicitor-Solicitor Karasek gave a summary of his monthly activity, review of plans, resolutions, ordinances, meetings attended, and awaiting the ruling on the lawsuit.
9. Secretary-Cindy Beck gave a summary of her monthly report, assisting residents, CodeRed, Codification.
10. Park/Rec-Chairman Stavros Barbounis gave a summary of his monthly report, working on the policies and procedures, park development, sports & recreation, and community engagement (events, outreach, funding). Chairman Pinter asked for feedback on a \$100,000 dog park. Stavros stated that a dog park was discussed at one time, but at this time, the Park/Rec board is not considering one. There was a discussion regarding the bid for the pavilion ceiling that was approved in 2019. Chairman Pinter stated he would like to see projects get completed before new ones start.
11. IT/Telecom-Stavros Barbounis gave a summary of his monthly report, ongoing IT support, website updates, live streaming, and working on the Square Register installation.
12. Planning Commission-Supervisor Teel stated Engineer Coyle provided an update of submitted plans but did state the Commissioners were made aware of what plans/documents are not to be shared. Supervisor Teel stated that meetings continue with RPL Engineers and Engineer Coyle.
13. Supervisors
 - a. Supervisor Bermingham reported that he and John Post met with William Smith and discussed a private agreement, sound reduction plan, for the residents at Saddle Creek. **MOTION** by Supervisor Bermingham to do a notice mailing to the residents of Saddle Creek of a potential agreement between William Smith and the residents of Saddle Creek, seconded by Supervisor DeFranco. Vote: 3-0-1. Chairman Pinter abstained. Supervisor Bermingham stated he met with Daphne Todas who would like to talk to the Board and the Park/Rec about a potential dog park in the future. Supervisor Bermingham stated the 4th of July drive by parade will be on Sunday, July 4th. Supervisor Bermingham stated he will be scheduling a clean-up day and office hours sometime in July and the Retirement of Colors will be August 8th at the American Legion Hall. Supervisor Bermingham stated he has the Mission and Vision Statement for the Industrial Park Committee and would like to present that to the Board on July 26th. Chairman Pinter stated the Committee members should be approved first. Manager Nelson stated he would prefer to wait until the lawsuit is settled. Chairman Pinter addressed Supervisor Bermingham on his actions regarding economic development, petitions, and the capability of being the right person for the Industrial Park Committee. Supervisor Bermingham stated he is the right person to bring balance. Supervisor Bermingham asked Chairman Pinter if the Industrial Park Committee can be presented to the Board. Chairman Pinter stated he would like to discuss this with him and Solicitor Karasek.

- b. Supervisor Teel had nothing to report.
- c. Supervisor DeFranco reported that he hopes to do a presentation to the EDC and then the EDC will present to the Board.
- d. Chairman Pinter discussed how antiquated our accounting system was and is happy to be moving forward with Freedom Systems, which will be giving us better accountability, efficiency, and the ability to do ACH payments to vendors.

V.

NEW BUSINESS

1. Ordinance No. 2021-02 False Alarms-Solicitor Karasek discussed the proposed Ordinance. Chief Finan stated this was brought up about a year ago due to the ongoing false alarms occurring at the school and asked if there was a false alarm ordinance in the Township. Manager Nelson stated that a draft false ordinance was located and amended. Chief Finan stated that having this in place for commercial businesses is needed, not so much for residential. Solicitor Karasek stated he will meet with Manager Nelson and the Fire Chiefs to redraft the Ordinance to be appropriate. **MOTION** by Supervisor Teel to table, seconded by Supervisor DeFranco. Vote: 4-0.
2. Resolution No. 2021-08- Procedure to Request and Access Public Records-Solicitor Karasek stated this Resolution was prepared to basically update an earlier Resolution No. 2009-02. There was a discussion on whether the Township should have a 3rd party handle Right-to-Know requests. Supervisor Bermingham commented that the Open Records Officer should be someone separate from anyone influencing them in any way. Solicitor Karasek will look into a 3rd party ORO, at no cost to the Township. **MOTION** by Chairman Pinter to table, seconded by Supervisor DeFranco. Vote: 4-0.
3. Teamsters Contract-Manager Nelson stated this will be discussed in Executive Session.

VI.

OLD BUSINESS

1. NID-Manager Nelson stated he is not prepared to discuss the NID and would ask this be tabled. **MOTION** by Supervisor Teel to table, seconded by Supervisor DeFranco. Vote: 4-0.
2. Park Preserve-Manager Nelson stated a bid was received from Environmental Consulting Services, Engineer Kevin Keat, to do a Wetlands Delineation at the Preserve but only on the Preserved area, for \$20,500. Manager Nelson stated the Open Space Advisory Board has approved it. **MOTION** by Supervisor Bermingham to approve Environmental Consulting Services to do a Wetlands Delineation for \$20,500, seconded by Supervisor DeFranco. Vote: 4-0.

Mark Laubach, Teamster Local #773 Union Representative, stated he is confused on why the Board is not planning on voting on the Contract, which was given to the Township Manager on May 28th with all revisions. Manager Nelson stated that he did receive it and shared it with Supervisor Due and Chairman Pinter and was awaiting feedback from them.

VII.

EXECUTIVE SESSION

Recess to Executive Session at 9:29 pm to discuss the Teamster Contract.

The meeting reconvened at 9:43 pm. Chairman Pinter stated the Teamster Contract was discussed in Executive Session. Chairman Pinter stated that Solicitor Karasek has not reviewed the contract, therefore, this will be tabled, and Manager Nelson will lay-off the part-time employee that was recently hired. Chairman Pinter commended the Road Crew for all they do and to keep up the good work. **MOTION** by Supervisor Teel to table until Solicitor Karasek reviews the contract and lay-off the part-time employee, seconded by Supervisor DeFranco. Vote: 4-0.

VIII.

ADJOURNMENT

MOTION by Supervisor Teel to adjourn the meeting at 9:45 pm, seconded by Supervisor DeFranco. Vote: 4-0.

Respectfully Submitted by Cindy Beck-Recording Secretary

