

UPPER MOUNT BETHEL TOWNSHIP
PARKS & RECREATION BOARD
MEETING AGENDA
FEBRUARY 11, 2021 @ 7PM
Live Stream Online Meeting

PART I

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Approval of Minutes
 - a. January 14, 2021

PART II (Parks & Recreation Board Re-Organization)

1. Appoint Temporary Chairperson
2. Appoint Chairperson
3. Appoint Vice-Chairperson
4. Appoint Secretary
5. Appoint Treasurer (To be tabled based on Part IV, Item 1)
6. Appoint Standing Committee Members (To be tabled based on Part IV, Item 1)
 - a. Committee on Finance
 - b. Committee on Buildings and Grounds
 - c. Committee on Programs
 - d. Committee on Personnel
7. Executive Director of Recreation (To be tabled based on Part IV, Item 1)
8. Set regular meeting date and time
9. Open position

PART III (Old Business)

1. Easter Egg Hunt
 - a. Covid-19 consideration
 - b. Location
 - c. Date: April 3, 2021 (to be confirmed)
2. Community Garden
 - a. Cost / Grants
 - b. Responsibility / Management
 - c. Location / Design / Plan
3. Baseball Fields at the Community Park
 - a. Request to BOS / Township Manager to have Township Engineer begin the design/planning of fields to continue development progress of the Community Park

PART IV (New Business)

1. Recreation Board Ordinance, Resolutions and By-Laws reviews and updates needed
2. Goals & Objectives
 - a. Park Development
 - i. Parks, Grounds, Fields, Facilities
 1. What is left to finish from 2020?
 2. What do we wish to accomplish in 2021?
 - a. All members to prepare a list for next meeting

3. Centralized scheduling / booking and management
4. Video Security System
5. Bathrooms at Community Park
- b. Recreation
 - i. Sports programs defined & runbooks prepared
 - ii. Summer recreation program defined & runbook prepared
 - iii. Other programs defined & runbooks prepared
 - iv. Using League Apps to its fullest capabilities
 - v. Centralized sports / events registration and management
 - vi. Set rules & regulations for resource uses
 - vii. Update waivers for all sports programs
- c. Community Events
 - i. Community events defined & runbooks prepared
 1. Movie Nights in the Park
 2. July 4th
 3. Harvest Festival
 4. Easter
 5. Halloween
 6. Christmas
 7. Craft Fair
 8. Bus Trips
 9. Other events?
 - ii. Centralized events/vendor/participant registration and management
 - iii. Vendors
 1. Contact information needs to be centrally documented
 - iv. Neighboring municipality partnerships
 1. Contact information needs to be centrally documented
- d. Recreation Fund & Budget
- e. Community Sponsorship
 - i. Singular vision approach
 - ii. Under BOS oversight
- f. Community Outreach
 - i. Quarterly newsletter specific to Parks & Recreation
 1. To be distributed on Township Website, Township Facebook page and Parks & Recreation Board Facebook group
 2. Park development updates
 3. Sports programs updates
 4. Recreational programs updates
 5. Community events updates
 - ii. Online polls via Facebook group page for Parks & Recreation
 1. Park development suggestions
 2. Sports programs suggestions
 3. Recreational programs suggestions
 4. Community events suggestions
 - iii. Email capability for community feedback
3. Covid-19 Considerations
 - a. Park Development
 - b. Recreation
 - c. Community Events

PART V (Public Comment)

PART VI (Adjournment)